

File No. Policy-17/150/2022-CL-V-MCA
भारत सरकार /Government of India
कॉर्पोरेट कार्य मंत्रालय /Ministry of Corporate Affairs

5th Floor, 'A' Wing, Shastri Bhawan,
Dr. Rajendra Prasad Road, New Delhi 110001

Dated: 09.01.2023

To,

The DGCoA,
All Regional Directors,
All Registrar of Companies,
All Stakeholders.

Subject: Release Plan of 45 company e-Forms in MCA 21 Version 3.0-reg.

Sir/Madam,


I am directed to inform all the stakeholders that this Ministry is in the process of introducing certain company e-Forms in MCA21 Version 3.0 (*as per Annexure*) and thus these e-Forms will not be available in MCA21 Version-2 from 07.01.2023 to 22.01.2023.

2. Therefore, keeping in view the fact above, it has been decided by the Competent Authority to allow additional time of 15 days, without levying additional fees, to the stakeholders, in cases where the due dates for filing of these 45 e-Forms fall during the period between 07.01.2023 and 22.01.2023.

3. This issues with the approval of the Competent Authority.

Encl.: As above.

Yours faithfully,


(KMS Narayanan)
Deputy Director
Tel.: 011-2338-7263

Copy to:

1. e-Governance Section and Web Content officer to place the Circular on MCA Website.
2. File No. Policy-02/01/2023-CL-V-MCA
3. Guard File

Sl. No	Form Num	Form Name
1	DIR-12	Particulars of appointment of directors and the key managerial personnel and the changes among them
2	DIR-11	Notice of resignation of a director to the Registrar
3	DIR-3	Application for allotment of Director Identification Number
4	DIR-3C	Intimation of Director Identification Number by the company to the Registrar DIN services
5	DIR-5	Application for surrender of Director Identification Number
6	DIR-6	Intimation of change in particulars of Director to be given to the Central Government
7	INC-12	Application for grant of License to an existing company under section 8
8	INC-18	Application to Regional Director for conversion of section 8 company into any other kind of company
9	INC-20	Intimation to Registrar of revocation of license issued under section 8
10	INC-20A	Declaration for commencement of business
11	INC-22	Notice of situation or change of situation of registered office
12	INC-23	Application to the Regional Director for approval to shift the Registered Office from one State to another state or from jurisdiction of one Registrar to another Registrar within the State
13	INC-24	Application for approval of Central Government for change of name

		Annexure to the General Circular No. 01/2023 dated 09.01.2023 File No. Policy-17/150/2022-CL-V-MCA
14	INC-27	Conversion of public company into private company or private company into public company or Conversion of Unlimited Liability Company into Limited Liability Company
15	INC-28	Notice of Order of the Court or any other competent authority
16	INC-4	One Person Company - Change in Member/ Nominee
17	INC-6	One Person Company - Conversion form
18	MGT-14	Filing of Resolutions and agreements to the Registrar under section 117
19	MR-1	Return of appointment of managing director or whole time director or manager
20	MR-2	Form of application to the Central Government for approval of appointment or reappointment and remuneration or increase in remuneration or waiver for excess or over payment to managing director or whole time director or manager and commission or remuneration to directors
21	NDH-4	Form for filing application for declaration as Nidhi Company or updation of status by Nidhis.
22	SH-7	Notice to Registrar of any alteration of share capital
23	SH-11	Return in respect of buy-back of securities
24	SH-8	Letter of Offer
25	SH-9	Declaration of Solvency

		Annexure to the General Circular No. 01/2023 dated 09.01.2023 File No. Policy-17/150/2022-CL-V-MCA
26	NDH-1	Return of Statutory Compliances
27	NDH-2	Application for extension of time
28	NDH-3	Return of Nidhi Company for the half year ended
29	GNL-3	Particulars of person(s) charged for the purpose of sub-clause (iii) or (iv) of clause 60 of section 2
30	PAS-6	Reconciliation of Share Capital Audit Report (Half-yearly)
31	MGT-3	Notice of situation or change of situation or discontinuation of situation, of place where foreign register shall be kept
32	PAS-2	Information Memorandum
33	DIR-9	Report by the company to Registrar for disqualification of Directors
34	DIR-10	Application for removal of Disqualification of Directors
35	AOC-5	Notice of address at which books of account are maintained
36	FC-1	Information to be filed by foreign company
37	FC-2	Return of alteration in the documents filed for registration by foreign company
38	FC-3	Annual accounts along with the list of all principal places of business in India established by foreign company
39	FC-4	Annual Return of a Foreign company
40	GNL-2	Form for submission of documents with the Registrar

		Annexure to the General Circular No. 01/2023 dated 09.01.2023 File No. Policy-17/150/2022-CL-V-MCA
41	GNL-4	Addendum to form
42	MSC-1	Application to ROC for obtaining the status of dormant company
43	MSC-3	Return of dormant companies
44	MSC-4	Application for seeking status of active company
45	RD-1	Form for filing application to Regional Director
